HOME OF ENTREPRENEURSHIP AND INNOVATION
ENTREPRENEURIAL EFFECTIVENESS & LEADERSHIP ®



---transformational innovation and entrepreneurship for sustainable development

ISO 21001 2018 CERTIFIED

THE GLOBAL CONFEDERATION OF ENTREPRENEURSHIP INSTITUTES

APPLICATION FOR FELLOWSHIP

Use this template to prepare your application, then convert to PDF and send along with your CV and relevant credentials to: **info@homeofentrepreneurship.com.** Hard copies must be submitted to the nearest state coordinator or council member.

Name:

Job Title:

Department:

Email:

Telephone:

Name of Your Mentor:

Institute/Academy Desired (underline) : **ICENT| ACSBE | GAEIN | ATIME | IIFEM | YELEAD**

Your professional entrepreneurship context:

Please describe the context of your practice and why you have chosen to pursue Fellowship (300 words or less - not included in overall word count).

Statement: Please append your signature below to indicate that you certify and agree to the following statements:

All personal information shared in this application will be held confidential, secured, and accessed only by authorised staff for assessment and evaluation purposes, including the institute*'s Staff. There will be no public sharing of information contained in this application without my written permission.*

The information I have provided is true and correct and meets all standards of academic and professional integrity. If I am successful in this application, I will commit to remain in good standing with institute by continuing my professional development and enhancement of my entrepreneurial skills, knowledge and practice. I will uphold the institute's constitution and contribute to the development of institute to the best of my abilities.

- I have read and understood the above statements. Sign/Date:_____

Guidance Notes

This form has three Parts – A, B and C.

Part A - Your Fellowship Claim

Applicants need to demonstrate engagement with **two of the Areas of Activity**. You should choose areas that are relevant to your work (~750 words for each Area).

You should demonstrate **Core Knowledge** (at least CK1, K2 and CK3) relevant to the three Areas of Activity that you have selected and evidence of an awareness and commitment to the Professional Values. **(See Dimensions of the Professional Entrepreneurship Standards Framework (PESF) below)**

Annotate your statements by inserting the appropriate PESF dimension(s) after evidence is presented, e.g. *"I converted my entrepreneurship classrooms to flipped model after attending a session at the AICEEP Conference and creating a number of video lectures."*

Your claim for Fellowship should not exceed 1000 words (excluding references).

Part B – Your supporting documents

Please attach the following:

- Your CV
- Relevant credentials

Part C – Identify Your Referee

Applicants should name their referee and provide their contact details. In this part of the application, you will also be advised on how to submit your claim including your referee's statement.

Descriptor for Fellowship (D1)

D.I Successful engagement with *at least three of the Areas of Activity*
D.II Successful engagement with appropriate teaching and practices related to these Areas of Activity
D.III Appropriate Core Knowledge of *at least CK1, CK2 and CK3*
D.IV A commitment to appropriate Professional Values in facilitating others' learning
D.V Relevant professional practices, subject and pedagogical research, and/or scholarship within the above activities
D.VI Successful engagement, where appropriate, in professional development activity related to teaching, practice, mentoring and consultancy responsibilities

Dimensions of the Professional Entrepreneurship Standards Framework (PESF)

AREAS OF ACTIVITY	CORE KNOWLEDGE/SKILLS	PROFESSIONAL VALUES
A1. ability to provide entrepreneurial leadership A2. Ability to identify entrepreneurial opportunities A3. curiosity and creativity A4. willingness to take calculated risks A5. ability to co-operate A6. .ability to solve problem in a novel way//creative problem solving A7. ability to innovate (do something that nobody has done before) and A8. lead determination to overcome	CK 1. Technical skills CK 2.Communication CK 3. Problem solving CK 4.Motivation (need for achievement) CK 5.Adaptability to change CK 6.Time management skills CK 7.Financial management CK 8.Marketing CK 9.Networking CK 10.Planning CK 11.Research and development CK 12.ICT skills CK 13.Creativity	V1. Initiative: - being ingenious, innovative, resourceful and alert to opportunities. V2. Positive outlook**:** - having a positive outlook towards people, showing a friendly interest in pleasant and polite manner. These make them not only acceptable by people but are also able to inspire confidence and loyalty among the employees and business association. V3.Leadership: - ability to inspire confidence and loyalty among his employees and business associates.

obstacles ('never take no for an answer') A9. ability to learn from mistakes made by oneself and others, etc. A10.ability to make sound decision A11.ideas generation, A12.effective planning, A13.multi-tasking, A14.ability to conduct market research, A15. eagerness to learn A16. Self-motivation and self confidence A17. ability to communicate professionally A18. good numeracy A19. good computer literacy	CK 14. Innovation CK 15.Opportunity recognition CK 16.Ability to gather and control resources CK 17. Calculated risk taking CK 18.Numeracy and literacy CK 19.Business systems management CK 20.Human resources management skills CK 21.Value chain management CK 22.Market expansion CK 23.Technological change CK 1.Business systems management	V4.Responsibility**:** - willingness and capability of assuming complete responsibility for the operation and success of the business. V5.Organising: - capability of putting fundamental issues in logical order. V6.Decisiveness: - ability to react quickly and accurately when decisions are required. V7.Perseverance: - ability to remain steadfast in working towards his goal and not easily discouraged. V8.Physical energy: - being well-above average in terms of maintaining a high level of energy. V9.Industriousness: - ability to work hard for the long hours required in an independent business. V10. ability to identify an opportunity and be willing to step out and take risk in response to the opportunity so identified. V11.creative ability to reorganise the resources in such a way as to sustain the success and continuance of enterprise. V12. possession of abundant creative imagination and ideas which make them realise that they are in business to meet the needs of others. V13. Need for Achievement" or "NACH" for short, - certain way of thinking that is relatively rare but which if it is present in an individual tends to make him behave in a peculiarly energetic way, particularly toward doing something well or doing something better 'than it had previously been done

Part A

Applicants should complete ANY THREE Areas of Activity

Eg.

A1. Evidencing Area of Activity 1: Ability to Provide Entrepreneurial Leadership

This Area of Activity refers to the ability to persuade others to seek defined objectives enthusiastically. It is the ability to influence people (followers) toward the realisation of organisational objectives. It is human factor that binds a group together and motivates it towards

goals. Leadership transforms potential into reality. It is the ultimate act that brings to success, all the potentials that is in an organisation and its people.

Entrepreneurial leadership demands a lot of those who assume the role. They are expected to inspire the entire organisation to achieve its goals, yet most leaders of larger companies cannot personally interact with all their employees. So those company leaders who do attain legendary status generally do so because of the context in which they assumed leadership rather than as a result of their charisma. Bill Gates and Jack Welch for instance are not known as charismatic leaders, yet when they served as CEOs of their companies, their ability to inspire thousands of workers to adopt the corporate goals was legendary.

Leadership in the earliest stages of a new venture is another matter entirely. Whereas the leader of a large, established organisation must deal with the issue of what type of leadership is best for the company, the entrepreneurial leader of a new private company is more of a creator. Because the entrepreneur is not shaped by the demands of shareholder value as the CEO of a public company is, the entrepreneurial leader is the creator of the vision, the culture and the outcomes of the business.

Evidence for Area of Activity 1 (start typing here)

A2. Evidencing Area of Activity 2: Entrepreneurial opportunity identification

Singh (2000) defines an entrepreneurial opportunity as a feasible, profit-seeking, potential venture that provides an innovative new product or service to the market, improves on an existing product/service, or imitates a profitable product/service in a less-than saturated market. Sarasvathy, Dew et al. (2002) define an entrepreneurial opportunity as a set of ideas, beliefs and actions that enable the creation of future goods and services in the absence of current markets for them.

An entrepreneurial opportunity exists when there is availability of entrepreneurial innovation in commercial quantity and quality capable of attracting investors. It represents the needs and wants of potential consumers which are not being presently met by existing enterprises and which the entrepreneur has the capacity to satisfy. All needs and wants do not constitute investment opportunity. To constitute an investment opportunity such needs and wants must be large enough to guarantee or earn enough profit for the entrepreneur. A lot of opportunities exist in the

environment and it is the task of the entrepreneur to scan the environment and discover or identify such opportunities.

Evidence for Area of Activity 2 (start typing here)

A3. Evidencing Area of Activity 3: Creativity

Creativity is defined as the ability to process information in such a way that the result is new, original and meaningful. It involves new ideas and capability of the entrepreneur to do something in a new way that nobody has thought of. The entrepreneur is expected to be creative. He should be able to develop new ways of doing things. It may involve developing new production, new marketing techniques/territories, and new techniques of doing things to improve efficiency. With all these and many more the entrepreneur will have edge over his competitors.

Evidence for Area of Activity 3 (start typing here)

Part B

Your Account of Professional Entrepreneurship Practice (APEP) must be included in your CV. If you have any question about the submission process, contact: info@homeofentrepreneurship.com or contact +2348036689803.

Part C

Referee

Your Account of Professional Entrepreneurship Practice (APEP) must include one reference letter that supports your claim from an experienced colleague or senior staff who works directly with you and can comment, from first-hand experience, on your teaching and professional activities related to entrepreneurship and/or innovation. Your referee should comment on the effectiveness and quality of your entrepreneurial knowledge, skills, competence and achievements, appropriate to the requirements for Descriptor 1. Specific examples should be included rather than vague statements such as "so-and-so is a great asset to our department.

Please complete the following table:

	Referee
Name of Referee:	
Job Title:	
Department:	
Email:	
Phone:	

Submitting Your Application

A complete application includes your application form in PDF, CV, relevant credentials and one reference letter. If you have any questions about the submission process, contact info@homeofentrepreneurship.com or contact +2348036689803.

Your application will be reviewed by two assessors who hold minimum of institute's Fellowship and have completed an annual evaluation exercise. They will individually score your application, then collaborate in summarising their feedback to you.

NAME: _____

ADDRESS: _____

DESIGNATION: _____

GSM:_____

EMAIL: _____